



**STATE OF DELAWARE
Department of Education
Office of Early Learning**

DATE: April 29, 2019

ISSUED BY: Kimberly Klein
Director, Finance Office
302-735-4041

SUBJECT: **AWARD NOTICE**
CONTRACT NO. 2019-12
Quality Rating and Improvement System (QRIS) Revision Consultation

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KEY CONTRACT INFORMATION

1. CONTRACT PERIOD

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This contract shall be valid for an eleven (11) month and two (2) day period beginning April 29, 2019 and ending March 31, 2020. The contract may be renewed for two (2) additional one (1) year periods through negotiation between the contractor and Delaware Department of Education.

2. VENDOR INFORMATION

Vendor	Address	City	State	Zip	Contact Name	Phone
AnLar, LLC	1560 Wilson Blvd., Suite 250	Arlington	VA	22209	Kathi Gillaspay	(919) 889-0906

3. PRICING

The Delaware Department of Education's obligation to pay AnLar, LLC for the performance of services described in Appendix A Statement of Work, will not exceed the negotiated fixed fee amount of \$123,000.00.

4. BILLING & PAYMENT(S)

The monthly invoice and required backup documentation **must** be emailed by the 10th of each month to:

- o Early.Learning@doe.k12.de.us, your invoice and required backup documentation will then be reviewed and processed within 30 days of receipt, pending any missing or unclear information.

5. PURCHASE ORDERS

Agencies that are part of the First State Financial (FSF) system are required to identify the contract number 2019-12 on all Purchase Orders (P.O.) and shall complete the same when entering P.O. information in the state's financial reporting system.

6. REQUIREMENTS

The vendor/contractor is required to facilitate the revision of Delaware's Quality Rating and Improvement System by learning from other state's QRIS validation studies; considering refinements to the Delaware Stars standards and rating structure; strengthening the marketing of Delaware Stars to families; and enhancing administrative data systems to support ongoing system monitoring and quality improvement as outlined in their Appendix A-Scope/Statement of Work.

For a complete list of contract specifications please refer to the original bid solicitation document(s).

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